

## General information /Academic Calendar SS 2019

### Important Dates for Pre-Study Programme Applicants

#### → Registration VGUH courses: January 7th – February 20th, 2019

Separate registration procedures apply to students who receive their letters of acceptance/residence permit later. You will be given further information when registering at the VGUH-office.

Note: The semester counts even if course allocation takes place after March 15th!

- Before registration, you have to complete the mandatory **electronic pre-registration**: [public.vguh.at](http://public.vguh.at)
- After your online-pre-registration you have to come in person to the VGUH-office with your **letter of acceptance** and your **passport** to get your payment slip for the study fee and the login details for your student's account. Please pay the course fee and bring your deposit slip to the VGUH-office 3-5 days after payment to get your personal data sheet for enrollment at your university. After enrollment at university and to complete your registration process at the VGUH you have to send your **confirmation of registration for SS 19** of your university electronically to [office@vguh.at](mailto:office@vguh.at) not later than Feb. 20th, 2019.

#### → Courses for students starting in SS 19 at VGUH – subject to possible changes:

- Students with imposed German language assessment exam requirements:  
The courses for German at level I, II, III are comprised of a basic course (12 German lessons per week) and a compulsory elective course (3 German lessons per week), which are to be taken at the same level. For a positive semester assessment, both courses (basic and elective) have to be passed separately.  
**Study fee:** € 420.- (to be paid not later than Feb. 20th, 2019)
- Students with (additionally) imposed subject exams:  
The course offer at level III consists of a basic German course and subject courses; the compulsory elective German course is omitted. You get separate marks for the courses you attend.  
**Study fee:** € 420.- (to be paid not later than Feb. 20th, 2019)

All courses are exam-related courses and require at least 80% attendance for assessment.

#### → Mandatory Placement Tests for German: start from February 13th, 2019

The tests will be held at Neubaugasse 10. You must register electronically before taking the test! This test is a mandatory requirement for admission to the VGUH. After registering in the VGUH-office you will find the date for this test in your student's account!

#### → Course selection:

After submitting your confirmation of registration, you choose your courses yourself in your VGUH-student's account. If you cannot choose all the courses you need, please do not hesitate to contact our office.

#### → Registration for exams: see [public.vguh.at](http://public.vguh.at), the info-board at VGUH or VGUH-homepage

#### → First examination weeks: February 25th – March 8th, 2019

#### → Information about German language assessment exam (=Ergänzungsprüfung Deutsch: EPD) can be found on our homepage!

#### → Beginning of courses: March 4th, 2019

#### → End of courses: June 28th, 2019

#### → End of semester: July 5th, 2019

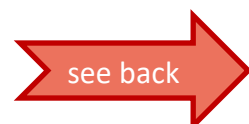
#### → For more details ask at VGUH-office or in the courses or have a look at the info-board and our homepage!

#### → VGUH – contact details: Office:

Neubaugasse 10, A-8020 Graz/Austria

Telefon: [43] (316) 83-14-96 10 Fax: [43] (316) 83-14-96 11

e-mail: [office@vguh.at](mailto:office@vguh.at) homepage: <http://www.vguh.at>



**Registration for beginners:**

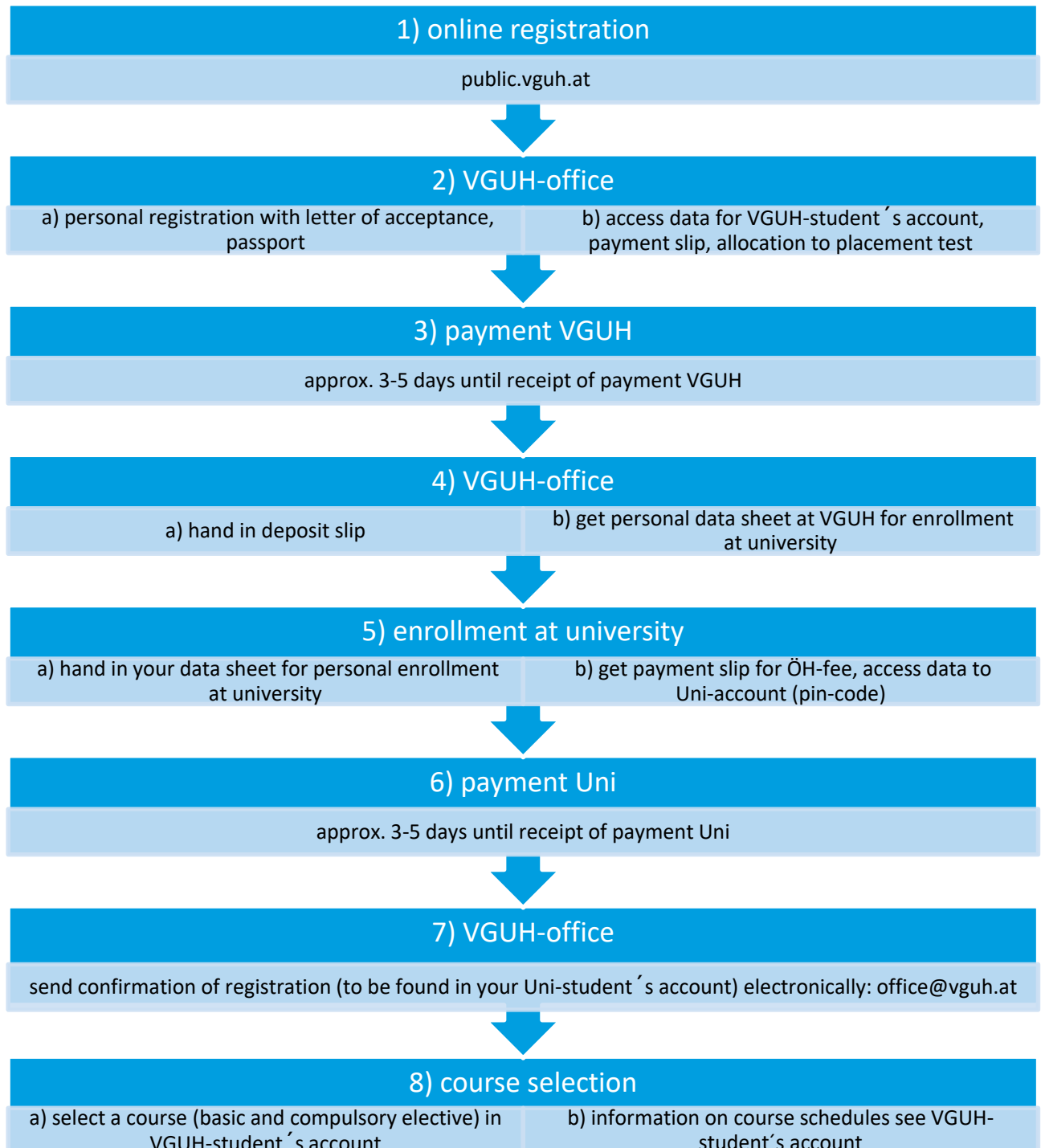
General admission period SS 19:

January 7th – February 20th, 2019

Grace period SS 19:

February 21st – April 30th, 2019

Steps 1 – 8 have to be done by students to attend a course at VGUH:



Mandatory placement tests: after registration (see step 2b above); start from Feb. 13th, 2019