

General information for beginners/Academic Calendar KUG-students SS 2020

Important Dates for Pre-Study Programme Applicants

- **General enrollment:** January 7th – February 17th, 2020
- Before registration, you have to do the **mandatory electronic pre-registration**: public.vguh.at
 - After your online-pre-registration you have to come in person to the VGUH-office with your **record of studies, your confirmation of registration for summer semester 2020** and your **passport** to get your payment slip for the study fee and the login details for your VGUH-student's account. Then please pay the study fee and bring your deposit slip to the VGUH-office or send it to office@vguh.at 3-5 days after payment. Once your deposit is on our VGUH-account and after having taken the placement test course selection is possible.
 - Separate enrollment procedures apply to students who receive their letters of acceptance/residence permits after the general enrollment deadline. You will be given further information when registering at the VGUH-office.
- Note: The semester counts even if course allocation takes place after March 15th!
- **Mandatory Placement Tests for German:** start from February 12th, 2019
The tests will be held at **Neubaugasse 10**.
Important: This test is a mandatory requirement for attending VGUH courses. After registering in the VGUH-office you will find the date for this test in your VGUH-student's account!
- Course selection:**
You choose your course yourself in your VGUH-student's account. The exact time period for the course selection can be found on our homepage from February 2020!
- **Study fee summer semester 2020** for regular students: Regular deposit deadline: Feb. 17th, 2020
Details can be found on our homepage!
 - All courses have ongoing assessment. Therefore attendance of 80% is required in order that a positive course assessment can be given.
- **Registration for exams:** see public.vguh.at, the info-board at VGUH or VGUH-homepage
- **First examination week:** February 24th – March 2nd, 2020
- First German language assessment exam (=Ergänzungsprüfung Deutsch: EPD): Examination fee: € 30.-
The exam consists of a written and an oral part:
- Written exam:** February 24th, 2020
Oral exam: March 2nd, 2020 (on the premises of a positive written exam)
- **Beginning of courses:** March 3rd, 2020
- **End of courses:** July 3rd, 2020
- **End of semester:** July 10th, 2020
- **Further examination week:** end of June 2020
- For more details ask at VGUH-office or in the courses or have a look at the info-board and our homepage!
- **VGUH – contact details:** Office:

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 homepage: <http://www.vguh.at>
 learning platform: <https://moodle.vguh.at/lms>

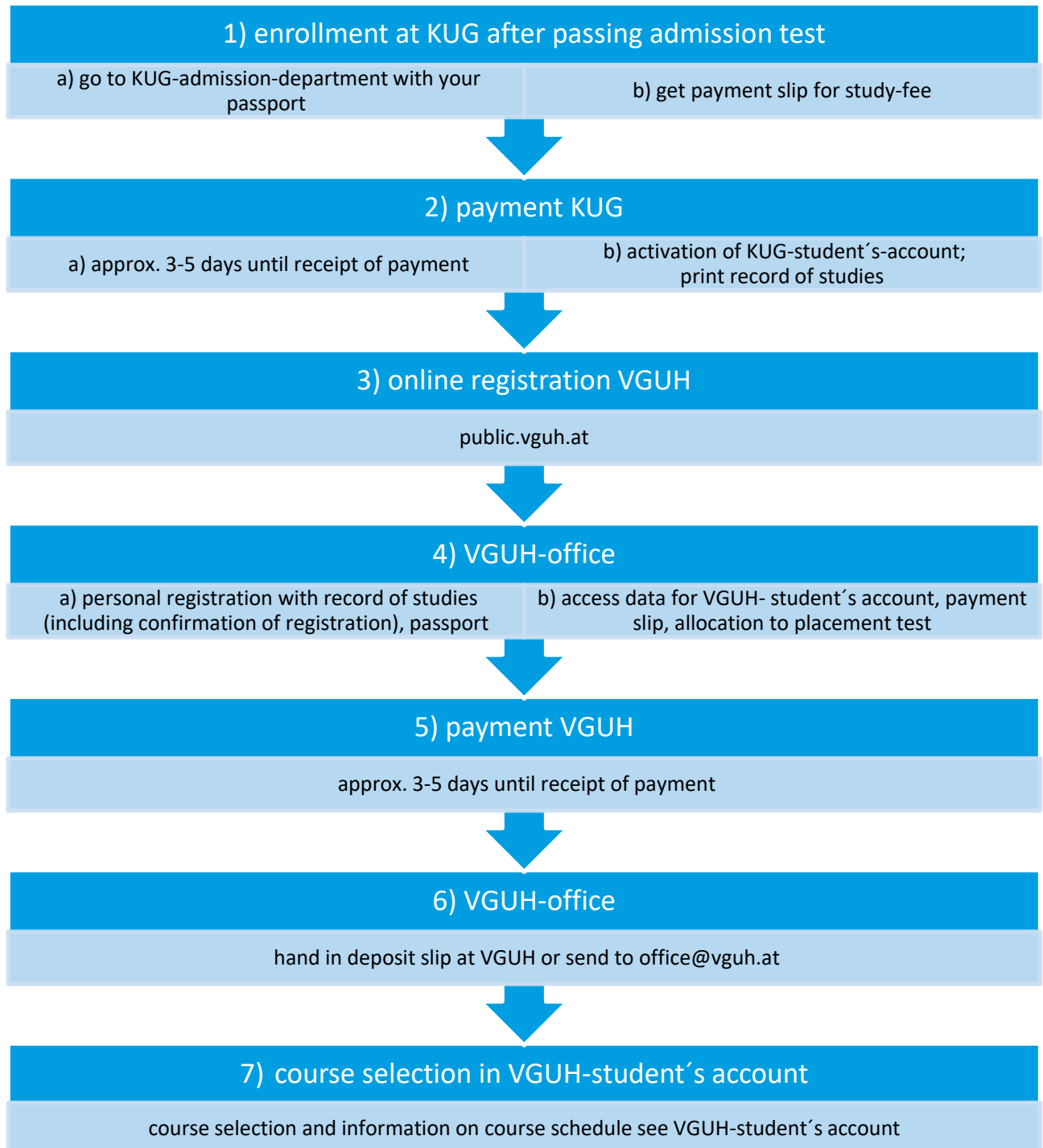


Enrollment for beginners of studies at KUG:

General enrollment period SS 20: January 7th – February 17th, 2020

Grace period SS 20: February 18th – April 30th, 2020

Steps 1 – 7 have to be done by students to be assigned to a course at VGUH:



Mandatory placement tests: after registration (see step 4b above); start from Feb. 12th, 2020