

General information for beginners/Academic Calendar SS 2021

Important Dates for Pre-Study Programme Applicants

→ **General enrollment:** January 11th – February 15th, 2021

Separate enrollment procedures apply to students who receive their letters of acceptance/residence permits after the general enrollment deadline. Please ask at the VGUH-office (office@vguh.at).

Note: The semester counts even if course allocation takes place after March 15th!

- Before registration, you have to complete the mandatory **electronic pre-registration:** public.vguh.at
 - After your online-pre-registration you have to come in person to the VGUH-office with your **letter of acceptance** and your **passport** to get the login details for your student's account and information on paying the study fee. Please pay the study fee and send your deposit slip to office@vguh.at to get your personal data sheet for enrollment at your university. After enrollment at university and to complete your enrollment process at the VGUH you have to send your **confirmation of registration for SS 21** of your university electronically to office@vguh.at.
- **Regular courses for students starting in SS 21 at VGUH:**
- Students with imposed German language exam (EPD) requirements:
The courses for German at level I, II, III are comprised of a basic course (12 German lessons per week) and a compulsory elective course (3 German lessons per week), which are to be taken at the same level. For a positive semester assessment, both courses (basic and elective) have to be passed separately.
 - Students with (additionally) imposed subject exams:
Subject courses can be attended at German-level III/only English from level II. At level III the compulsory elective German course is not required. You get separate marks for the courses you attend.
 - **Study fee:** Regular deposit deadline: Feb. 11th, 2021. Details can be found on our homepage!
 - All courses have ongoing assessment. Therefore attendance of 80% is required in order that a positive course assessment can be given. Attendance score starts after course selection.
 - As virtual units could also take place in SS 21, technical equipment (laptop, computer etc.) is required.
- **Mandatory Placement Tests for German:** start from February 11th, 2021, held at Neubaugasse 10
- **Course selection:**
After submitting your confirmation of registration, you choose your courses yourself in your VGUH-student's account. The exact time period for the course selection can be found on our homepage from Feb. 2021!
- **Registration for exams:** see public.vguh.at, the info-board at VGUH or VGUH-homepage
- **First examination weeks:** February 22nd – March 12th, 2021
- **Information about German language exam (=Ergänzungsprüfung Deutsch: EPD)** can be found on our homepage!
- **Beginning of courses:** March 2nd, 2021
- **End of courses:** July 2nd, 2021
- **End of semester:** July 9th, 2021
- For more details ask at VGUH-office or in the courses or have a look at the info-board and our homepage!
- **VGUH – contact details:** Office:
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Telefon: [43] (316) 83-14-96 10 Fax: [43] (316) 83-14-96 11
e-mail: office@vguh.at homepage: <http://www.vguh.at> learning platform: <https://moodle.vguh.at/lms>



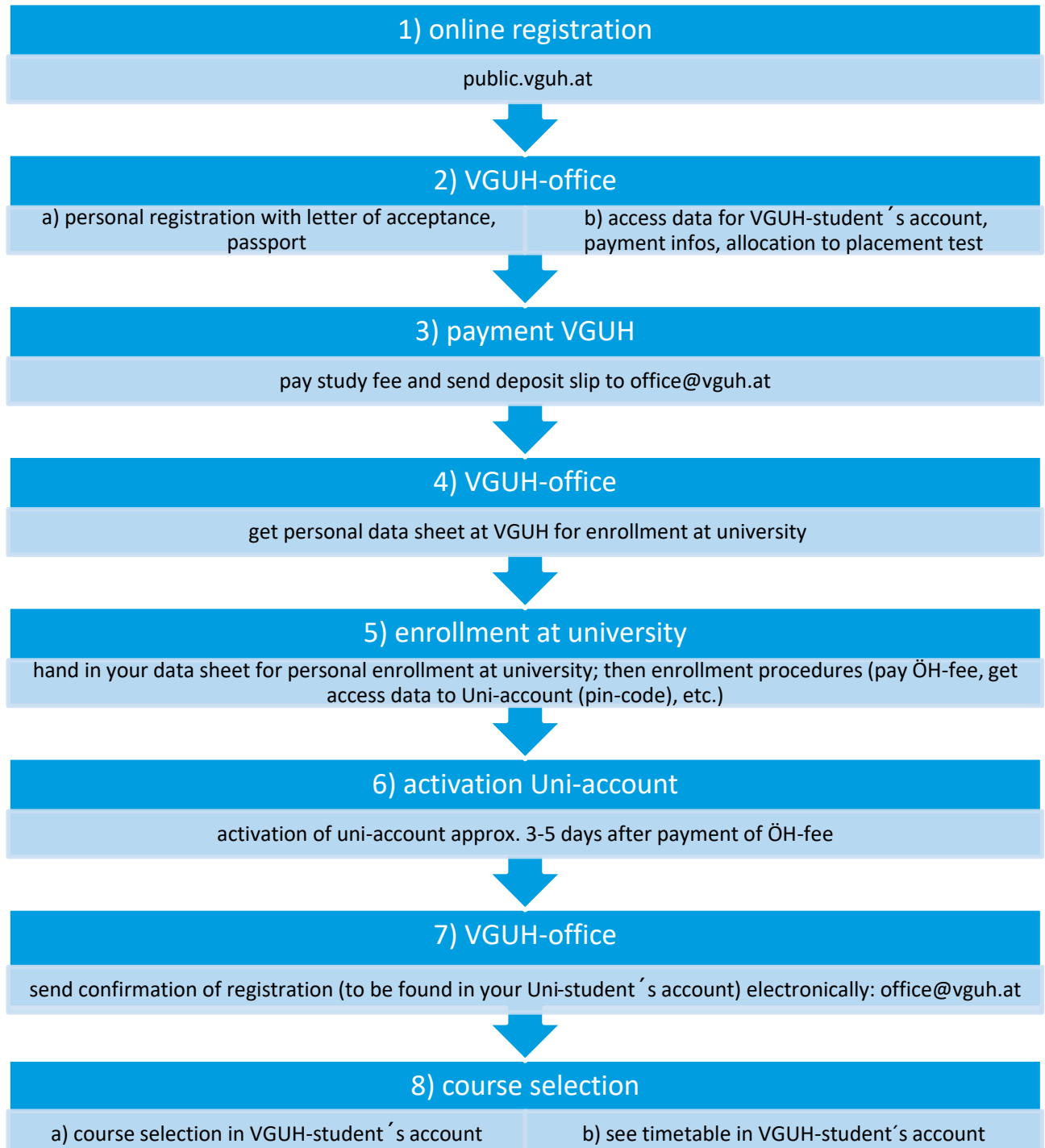
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Registration deadlines for beginners at VGUH:

General enrollment period SS 21: January 11th – February 15th, 2021

Grace period SS 21: February 16th – April 30th, 2021

Steps 1 – 8 have to be done by students to attend a course at VGUH:



Mandatory placement tests: after registration (see step 2b above); start from Feb. 11th, 2021