

Our house rules

The University Preparation Programme is a community, in which everybody would like to feel comfortable. Therefore we need certain rules – please abide by them. Thank you!

Access



On days when classes are held the building is open from 8 am until 6 pm from Monday to Friday.

External people may only be in the building with permission of VWU.

Cleanliness



and keeping things in good condition are very important when it comes to things we all use. Therefore please note:

- smoking is prohibited in the entire building and on all terraces. Please only smoke in front of the house next to staircase 3 (access on the 1st floor).
- garbage is not to be left, but separated for recycling purposes and disposed of in the proper containers.
- everything has to be kept clean – also the walls!
- spitting is not allowed – neither in the building, nor on or from the terraces.
- it is prohibited to break things on purpose.

Quietude



and consideration distinguish our VWU-community. Therefore we ask you:

- not to do anything that could disturb peace and order in the building (e.g. shouting, loud music, ...).
- not to do video or audio recording within the building.
- to take pictures or record videos in class only if the teacher agrees to it.
- to respect the prohibition of all activities with no relation to classes within the building.

Together



we watch out for possible dangers, such as fires, accidents or theft. We ask you:

- not to remove or damage security information or equipment (e.g. signs indicating escape routes, fire extinguishers, ...).
- to report damages to teachers or the office staff.
- to watch valuables – VWU assumes no liability.
- not to drink alcohol, use drugs or bring along animals or weapons.

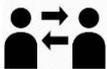
You



need permission of the head of VWU if you:

- hang up posters or other information.
Important: each notice has to bear your name.
- sell things for commercial purposes.
- collect money.

We



meet each other with respect, trust and solidarity. That's why we do not tolerate:

- aggressive behaviour.
- insults, verbal abuse and threats.
- discriminatory statements.

Is there



anything else? Yes! Please note:

- in case of repeated or serious violations of these house rules you may face sanctions, such as a house ban or expulsion from VWU.
- you have to comply to all rules established by the head of VWU and the VWU staff.